



IVCCD

Annual Security & Fire Safety Report

Marshalltown Community College/
Iowa Valley Grinnell
Ellsworth Community College

Fall 2025

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Educational Equity Statement

Iowa Valley Community College District does not discriminate in its programs, activities, or employment on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, creed, religion, actual or potential family, parental or marital status, or other protected classes. If you have questions or complaints related to compliance with this policy, please contact the Vice President of Administration, serving as the District Equity Officer, 3702 S. Center Street, Marshalltown, IA 50158, 641-844-5530, Equity@iavalley.edu, or the Director of the Office for Civil Rights, U.S.

Department of Education, Cesar E. Chavez Memorial Building, 1244 Speer Boulevard, Suite 310, Denver, CO 80204-3582, Telephone: (303) 844-5695 FAX: (303) 844-4303, TDD 800-877-8339 Email: OCR.Denver@ed.gov. Retaliation against any individual for reporting discrimination or assisting in providing information relevant to a report of discrimination is strictly prohibited by IVCCD and constitutes a violation of this policy.

IVCCD Vision

We will serve our communities as an essential catalyst for educational and economic vitality.

IVCCD Mission

Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

IVCCD Core Values

- Educational excellence through learning that prepares students for lifetime success.
 - Leadership and communication through shared responsibility for accountability, transparency and respect.
 - Partnerships to support educational opportunities that strengthen our communities and foster economic development.
 - Recognition of students, employees and community members for contributions and outstanding achievements aligning with our Vision, Mission and Core Values.
 - Growth and sustainability through planning, innovation and optimizing resources.
 - Continuous quality improvement in all we do.
 - Diverse and inclusive culture ensures access, equity, dignity, and respect for all.
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In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Iowa Valley Community College District's Annual Security & Fire Safety report is provided here. The report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by Iowa Valley Community College District, and on public property within or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as the policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. Please contact the Dean of Students office at ECC or MCC for more information and/or to request a copy of this report.

Iowa Valley has long recognized the need to be prepared for critical incidents. Under the guidance of the Safety Team, various departments and offices work together to ensure the College is doing all it can to prepare for, prevent, respond to, and recover from emergency situations. In conjunction with local first responders, such as the Marshalltown, Iowa Falls and Grinnell Police and Fire Departments, the College is well-prepared to respond to a full range of critical incidents.

The Safety Teams work together to ensure our emergency protocols and plan are updated as needed and are applicable as new risks are identified. The College's Emergency Response Plan contains important information about what to do during an emergency. Information about Iowa Valley's safety and emergency procedures-- including procedures for evacuations, severe weather, fire and medical emergencies-- can be found in the Emergency Response Plan. This plan (located on the Safety & Security page of the website) is a shared responsibility, and we rely on each member of our community to contribute to security on our campuses by reporting suspicious activities and using common sense when carrying out their daily activities.

The Campus Security Act (also known as the Clery Act)

The Campus Security Act requires colleges and universities to:

- Publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements.
- Publish crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. (Statistics must be gathered from campus security, local law enforcement, and other College officials who have “significant responsibility for student and campus activities.”)
- Publish “timely warning” notices where a crime has occurred on or near campus that, in the judgment of Administration constitutes an ongoing or continuing threat to members of the College community.
- Make available for public inspection a daily public crime log of any crime that occurred on campus and is reported to a campus official.

The Dean of Students offices at ECC and MCC are responsible for preparing and distributing the annual report. The offices work with other departments (such as Residence Life, Plant Services, and Student Services) and law enforcement agencies to compile the information incorporated into the report. This report is made available by October 1 of each year and contains data from the previous calendar year.

We encourage members of the College community to use this report as a guide for safe practices on and off campus. The report is available on the College website. By October 1 of each year, the content and availability of the annual security report is available in the Dean of Students and Provost Offices.

The basis for this report is [The Clery Act Appendix for FSA Handbook](#), published by the U.S. Department of Education in 2020 and replaces the 2016 Handbook for Campus Safety and Security Reporting.

The campus geography of IVCCD is defined at the Marshalltown location to include the main MCC building at 3700 S. Center St. including the IVCCD District Office as well as a reasonable contiguous geographic area. In addition, the College owns the Education & Training Center in downtown Marshalltown. In Grinnell, the geography includes the main building at 123 6th Ave. W, including a reasonable contiguous geographic area. In Iowa Falls, the geography includes the main campus at 1100 College Ave. and includes a reasonable contiguous area. In addition, the College owns the Hamilton campus on the south side of Iowa Falls and operates the Ellsworth College Farm just northwest of town.

1. Timely Warning Policy

In the event that a situation arises, either on or off campus, that, in the judgment of the Provost or President of the College, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the College Emergency Notification System (ENS) to students, faculty, and staff.

Depending on the particular circumstances of the situation, especially in all situations that could pose an immediate threat to the community and individuals, the Provost office may also post a notice on the campus-wide electronic monitors and on the Iowa Valley websites and the [Canvas website](#), providing the College community with more immediate notification. In such instances, a copy of the notice is also made available for each residence hall. Anyone with information warranting a timely warning should report the circumstances to the Provost Office or Dean of Students office by phone or in person at:

ECC – Provost 641-648-8502 or Office 641-648-8510 or Dean of Students 641-648-8519 (Kruse Main 016)

MCC – Provost 641-844-5730 or Office 641-844-5719 or Dean of Students 641-844-5743 (MCC room 115)

Grinnell – Dean of Campus 641-269-2202; Stop at front desk for help

2. Preparation of Disclosure of Crime Statistics

The Dean of Students offices prepare this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report is located on our [ECC](#) and [MCC/IVG](#) websites. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campuses and alternate sites, Housing and Residential Services, the Title IX Coordinators, and the Provosts. Each entity provides updated information on their educational efforts and programs to comply with the Act.

Campus crime, arrest and referral statistics include those reported to designated campus officials (including but not limited to directors, deans, department heads, judicial affairs, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. These statistics may also include crimes that have occurred in private residences or businesses and is not required by law. Iowa law (Code 261.9 B(4)) requires prompt, mandatory reporting to the local law enforcement agency by college practitioners when they provide medical services to a person they know or reasonably suspect is suffering from wounds inflicted by a firearm or is a result of assaultive or abusive conduct. Student services staff inform their clients of the procedures to report crime to the Dean of Students offices on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an email notification is sent to all enrolled students providing the website to access this report. Faculty and staff receive similar notification with annual professional development. Copies of the report may also be obtained at the Dean of Students offices and Provosts offices located in the Kruse Main Building Room 016 (ECC) or Room 115 (MCC) or by calling ECC Provost at 641-648-8502 or MCC Provost at 641-844-5730. Prospective employees may obtain a copy from the same locations or from the websites. The website link to the report is also included in the Student Handbooks.

3. Reporting of Criminal Offenses

To report a crime, contact local police in Marshalltown 641-754-5725 or Iowa Falls 641-648-6464 (non-emergencies), or dial 9-1-1 (emergencies only). Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the Residential Halls should be reported to the Police Department. In addition, you may report a crime to the following areas:

Dean of Students

MCC 641-844-5743 or Room 115

ECC 641-648-8519 or Kruse Main Room 016

Grinnell 641-269-2202 or Room 102 (Stop at front desk for help)

Provost

MCC Provost at 641-844-5730 or Room 104

ECC Provost at 641-648-8502 or GSC Room 220

MCC Director of Student Engagement & Res. Life or ECC Director of Residence Life & Student Engagement

MCC 641-844-5679 or Room 303C

ECC 641-648-8508 or Gentle Student Center room 114

Title IX Coordinator

MCC 641-844-5743 or Room 115

ECC 641-648-8519 or Kruse Main Room 016

For off-campus situations, contact the local Police Departments identified above. The College and local Police Departments have a mutual working agreement. Each entity augments the other within their jurisdictions during mutual investigations, arrests, and prosecutions. College personnel attend meetings with local law enforcement agencies to exchange ideas and problems that may be of concern for the College community.

4. Voluntary Confidential Reporting (if allowed per state statute)

If you are the victim of a crime and do not want to pursue action within the College reporting system or through the local criminal justice system, you may still want to consider making a confidential report. Depending on current state statute permissions, the Dean of Students office can file a report for you on the details of the incident. If allowed by the state of Iowa, the purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

5. Limited Voluntary Confidential Reporting

The College encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, both the Title IX Coordinators and the Dean of Students offices cannot hold reports of crime in confidence. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to other College authorities as identified below.

6. Security & Access

During business hours, the College (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all College facilities is by key, if issued, or by admittance via the Plant Services staff or Residence Life staff. In the case of periods of extended closing, the College will admit only those with prior written approval to all facilities.

Residence halls are secured 24 hours a day. Over extended breaks, the doors of all halls will be secured around the clock and will be equipped with a lock separate from the regular key issued to residential students. Some facilities may have individual hours, which may vary at different times of the year. Examples are the Dale Howard Activity Center (ECC), the Student Activity Center (MCC), the Library (ECC and MCC), and the Business and Community Solutions Center. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed as problematic have security surveys conducted of them. Administrators from the Provost Office, Plant Services, Residence Life, and other concerned areas review these results. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications. Additionally, during the academic year, the Provosts, Deans, Plant Services administrators, Residence Life, and Maintenance meet regularly to discuss issues of pressing concern.

7. Campus Law Enforcement: Partnership with Police Departments

The College maintains a close working relationship with the community police departments in Iowa Falls, Marshalltown, and Grinnell. The College staff occasionally works with other law enforcement agencies in the area. Meetings are held between the leaders of these agencies on both a formal and informal basis. The local Police Departments communicate regularly on the scene of incidents that occur in and around the campus area. The campus officials work closely with the investigative staff at Police Departments when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, as deemed necessary. Written memorandums of understanding between IVCCD and these local Police Departments are in place at this time with the Iowa Falls and Marshalltown police departments.

8. Encouragement of Accurate & Prompt Crime Reporting

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the appropriate campus administration in a timely manner.

To report a crime or an emergency on the campus, call 9-1-1 first and then:

Dean of Students

MCC 641-844-5743 or Room 115

ECC 641-648-8519 or Kruse Main Room 016

Grinnell 641-269-2202 or Room 102 (Stop at front desk for help)

Provost

MCC Provost at 641-844-5730 or Room 104

ECC Provost at 641-648-8502 or GSC Room 220

MCC Director of Student Engagement & Res. Life or ECC Director of Residence Life & Student Engagement

MCC 641-844-5679 or Room 303C

ECC 641-648-8508 or Gentle Student Center room 114

Title IX Coordinator

MCC 641-844-5743 or Room 115

ECC 641-648-8519 or Kruse Main Room 016

To report a non-emergency security or public safety related matter, call the Dean of Students office and/or Provost of the College named above.

All incident reports are forwarded to the Dean of Students office for review and potential action through the student code of conduct process. Investigators will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Provost Office.

If a sexual assault or rape should occur, staff on the scene, including a response team, will offer the victim a wide variety of services. The College has a response team that has trained members who are available to assist a victim 24 hours a day.

This publication contains information about on-campus and off-campus resources. That information is made available to provide students with specific information about resources that are available in the event that they become the victim of a crime. The information about “resources” is not provided to infer that those resources are “reporting entities” for the District.

Crimes should be reported to the Deans of Students office to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the College community, when appropriate.

9. Counselors & Confidential Crime Reporting

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be Campus Security Authorities (CSAs). All IVCCD employees are considered CSAs with the following exceptions: Campus “Pastoral Counselors” and Campus “Professional Counselors,” when acting as such, are not considered to be CSAs and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. Please contact Student Services for referral to these services.

The rulemaking committee defines counselors as:

Pastoral Counselor – An employee of an institution who is associated with a religious order or a denomination, that is recognized by that religious order as someone who provides confidential counseling, and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor – An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

10. Security Awareness Programs for Students & Staff

During student orientation, students are informed of services offered by the College regarding safety and security. Presentations outline ways to maintain personal safety and residence hall security. Students are told about crime on campus and in surrounding neighborhoods. Similar information is presented to new employees. Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a continual basis.

Periodically during the academic year the local authorities, in cooperation with College organizations and departments, present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), drug and alcohol abuse, theft, and vandalism, as well as educational sessions on personal safety and residence hall security.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets, online training, security alert posters, displays, videos, and articles and advertisements in College and student announcements.

When time is of the essence, information is released to the College community through security alerts posted on campus monitors and/or hallways, through memos sent via the students' College email, and through the Emergency Notification System.

11. Crime Prevention Programs for Students & Employees

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. Student Services personnel facilitate programs for students, parents, faculty, new employee orientations, student organizations, community organizations, in addition to regular programming by Residence Hall assistants and directors. Residents are provided a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes. A rape prevention program is offered that begins with awareness, prevention, risk reduction and avoidance.

Tip – To enhance personal safety, and especially after an evening class, walk with friends or someone from class that you know well..

12. Criminal Activity Off Campus

When a College student is involved in an off-campus offense, campus officials may assist with the investigation in cooperation with local, state, or federal law enforcement. Local Police Departments routinely work and communicate with campus officials on any serious incidents occurring on-campus or in the immediate neighborhood and business areas surrounding campus. The College operates no off-campus housing or off-campus student organization facilities. However, many students live in the neighborhoods near the campuses. Local police have primary jurisdiction in all areas off campus, but campus officials may respond to student-related incidents that occur in close proximity to campus. Campus staff may have telephone communications with the police, fire department, and ambulance services to facilitate rapid response in any emergency situation.

13. Alcoholic Beverages

The possession, sale or furnishing of alcohol on the College campuses is governed by District Board Policy and Iowa law. Laws regarding the possession, sale, consumption or furnishing of alcohol is controlled by the local ordinance and is further defined in the Student Handbooks.

College campuses have been designated “drug-free” and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by College administration. Violators are subject to student code of conduct disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of the IVCCD Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus without

prior College approval. Organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the College.

14. Illegal Drug Possession

The IVCCD campuses comply with the Drug-Free Schools & Communities Act Amendment of 1989, the Higher Education Act Amendment of 1998, and Public Law 101-226, to provide staff and students with information to prevent the use of illicit drugs and the illegal use of alcohol, and to provide a drug-free workplace for students and staff. It is unlawful for students to possess, use, or distribute illicit drugs and alcohol on District property or as part of any College-sponsored activity. Iowa laws pertaining to the possession and use of illicit drugs and alcoholic beverages on public property will be followed. Specifically, it is a violation of the drug and alcohol policy for students to purchase, manufacture, possess, or consume such items on campus or off campus at College-sponsored events/activities. Such laws are strictly enforced by the college administration. Violators are subject to student code of conduct disciplinary action, criminal prosecution, fine and imprisonment.

15. Substance Abuse Education

Prevention Programs

The College has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students. The program provides services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and college disciplinary actions.

Legal Sanctions for Possession & Distribution of Illicit Drugs or Unlawful Possession of Alcohol

Manufacture, distribute, or possess with intent to deliver a controlled substance or counterfeit substance (Title 21, USC 841). Penalty: Sentences range from two years and \$10,000 or both to 15 years and \$25,000 or both. All sentences carry a mandatory minimum confinement and repeat offenders are subject to double penalty.

Possession of controlled substance, including marijuana (Title 21, USC 844). Penalty: First conviction up to one year and \$1,000-100,000 or both. Special sentencing provisions for possession of crack cocaine: Mandatory five years up to 20 years and up to \$250,000 or both. Repeat offenders' penalties in both cases are increased.

Distribution of controlled substance to persons under age 21 (Title 21, USC 845). Penalty: The penalties of USC 841 are doubled and the mandatory minimums are doubled.

A violation of any law regarding alcohol/drugs is also a violation of the College's Student Code of Conduct and will be treated as a separate disciplinary matter by the College.

16. Daily Crime Log

Consistent with the Clery Act requirements, the Dean of Students Office and Dean of the Grinnell campus maintain a Daily Crime Log that records, listed by the date the incident was reported, all crimes and other serious incidents that occur on campus or in a non-campus building or property owned or operated by the College in a reasonably contiguous geographic area on public property within, adjacent to, or immediately accessible from the campus. The Daily Crime Log is available for public inspection from the Dean of Students Office or Dean of Grinnell's Office. The Daily Crime Log includes the nature, date, time, and general location of each crime reported, as well as its disposition if this information is known at the time.

17. Missing Student Procedure for Residential Students

IVCCD takes student safety very seriously. To this end, the following policy and procedure has been developed in order to assist in locating student(s) living in College-owned, on-campus housing, who based on the facts and circumstances known to the College, are determined to be missing. This policy is in compliance with the Higher Education Act, Section 485(j).

Most missing person reports in the college environment result from students changing their routine without informing roommates and/or friends of the change. Anyone who believes a student to be missing should report the concern to Residence Life staff. Every report made to the Residence Life staff will be followed up with an immediate investigation once a student has been missing for 24 hours. Depending on the circumstances presented, parents of a missing student may be notified. In the event that parental notification is necessary, the Dean of Students Office or Campus Provost will place the call.

At the beginning of each academic year, residential students will be asked to provide, on a voluntary basis, emergency contact information in the event the student is reported missing while enrolled at the College. This emergency contact information will be kept in the Office of Residence Life and will be kept confidential (except to authorized campus officials and law enforcement).

General Procedure

The Director of Student Engagement & Residence Life (MCC) or the Director of Athletics & Student Life (ECC) shall notify the Dean of Students Office immediately of any student who has not been seen on campus, cannot be reached by acquaintances, and a concern has been expressed for the student's safety and well-being by an acquaintance for a period of more than 24 hours.

The Dean of Students Office shall contact Iowa Falls or Marshalltown law enforcement no later than 24 hours after the time the student is determined missing to file a missing person report.

The Dean of Students Office shall also contact the student's emergency contact within 24 hours of being reported missing.

18. Awareness & Education Programs

Sexual Harassment

To prevent sexual harassment, educational efforts are undertaken to inform employees and students of their responsibilities regarding such behavior, how to identify and eliminate potential sexual harassment and what steps can be taken if instances of sexual harassment are experienced.

IVCCD conducts a number of programs aimed at preventing sexual offense and making the community aware of the potential of such crimes. Educational programs concerning sexual assault awareness are provided through Student Services and Residence Life, for all incoming students, residential students, and to the general campus population. In addition, the District works with external stakeholders to establish ongoing programming to the campus community.

Domestic and Dating Violence

IVCCD takes the safety of its students and employees seriously. As a result, further programming addresses concerns related to Domestic and Dating Violence. Student Services, Residence Life, and community experts in this field work together to ensure appropriate information is disseminated to the campus community. This includes reporting factual information about domestic and dating violence, how to access on-campus and off-campus assistance, and working with the legal system.

19. Sexual Misconduct

Note: A summary of the College's Title IX policy and procedures is provided below. The full text of the IVCCD Title IX Policy and Procedures is available on the website:

<https://www.iavalley.edu/title-ix/>

The Iowa Valley Community College District, which operates Ellsworth Community College in Iowa Falls and Marshalltown Community College in Marshalltown (collectively, the "College") supports the rights of all individuals to live and study in an environment free from sexual coercion and violence. In accordance with Title IX of the Education Amendments Act of 1972, the College prohibits sex discrimination, including sexual harassment, as defined in Section II. The College will utilize processes in the IVCCD Title IX Policy and Procedures Manual to respond to all claims of sex discrimination or sexual harassment. If the College determines that a report or complaint does not constitute a violation of Title IX, it may still proceed to investigate or respond to that report or complaint under any other applicable College policy or procedure.

Sexual misconduct is a crime punishable by both civil and criminal legal action and a serious violation of College policies, procedures, and rules. It will not be tolerated within our community. Employees and students of the College are charged with the responsibility of being familiar with and abiding by the standards of conduct set forth herein. The College will provide programs to prevent domestic violence, dating violence, sexual assault, stalking, and sexual harassment, including primary prevention and

awareness education programs for all incoming students, as well as ongoing prevention and awareness campaigns for students and employees, which shall contain the information included in this guideline and related Board policy and as required by law. In addition to direct areas of threat, the College will engage in training opportunities for bystander intervention which focuses on both prevention messages and advocates for the facilitation of appropriate bystander behavior. This is done by a) increasing awareness of gender violence, b) increasing recognition that it is a problem, c) increasing ownership/responsibility of the issue, d) developing skills to intervene, and e) increasing recognition of such intervention.

The requirements of this policy do not discriminate based on sexual orientation or preference of individuals engaging in sexual activity.

All College employees are considered mandatory reporters of sexual harassment with exemptions made for mental health professionals and clergy as the law allows. When an employee becomes aware of an alleged act of sexual assault, sexual harassment, domestic/dating violence or stalking, the employee must promptly contact their College's designated Title IX Coordinator. The employee will complete a SaVE Act Reporting form. A response team is also available to provide guidance.

The SaVE Act Reporting form can be found at: <https://www.iavalley.edu/title-ix-reporting-form/>

Title IX Coordinators

MCC: Nate Chua, Dean of Students
Address: 3700 South Center Street, Marshalltown, IA 50158
MCC Room 115f
Telephone: 641-844-5743
Email: Nate.Chua@iavalley.edu

Grinnell contact: Ashtyn Beek – Room 102 or 641-269-2202

ECC: Michael Emerson, Dean of Students
Address: 1100 College Avenue, Iowa Falls, IA 50126
Office: Kruse Main Room 016
Telephone: 641-648-8519
Email: Michael.emerson@iavalley.edu

BCS: Ashley Patlan, Pathway and Program Coordinator
Address: 3702 S. Center Street, Marshalltown, IA 50158
IVCE MCC Room 519
Telephone: 641-844-5629
Email: Ashley.Patlan@iavalley.edu

IVCCD (for employees): Sara Aguilera, Associate Director of Human Resources

Address: 3700 South Center Street, Marshalltown, IA 50158
District Office
Telephone: 641-844-5525
Email: Sara.Aguilera@iavalley.edu

The full text of the IVCCD Title IX Policy and Procedures is available on the website: <https://www.iavalley.edu/title-ix/>. The manual provides details on:

- Title IX Policy and Policy Scope
- *Designation of Title IX Coordinators*
- *Definitions, including: Sexual harassment, Quid Pro Quo, Hostile environment, Sexual assault, Stalking, Dating/domestic violence, Consent*
- *Confidentiality*
- *Reporting Sexual Misconduct, including sexual assault and sexual harassment*
- *Process for Responding to Reports of Sexual Harassment*
- *Prevention, Training, and Policy Communication*
- *Record Keeping*

Convicted Sex Offender Registration Laws

Iowa law requires a person who has been convicted of certain sex offense crimes to register with the sheriff in the county in which the person resides. In addition, if the person attends or works at an institution of higher education, the individual is required to register with the sheriff in the county in which the institution is located. Community members wanting information regarding a person in the state of Iowa who have been convicted of a sex offense crime may visit www.iowasexoffender.com. Individual students who pose a danger to themselves and/or other residents may not be eligible to live in campus housing.

IVCCD Annual Security Report (2024 data) – MCC and ECC

MCC OFFENSE	CAMPUS			RESIDENTIAL			PUBLIC			3 YEAR TOTAL (campus + public)
	2022	2023	2024	2022	2023	2024	2022	2023	2024	
Murder, Manslaughter	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0
Rape	0	1	0		1	0	0	0	0	1
Fondling	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0
Aggrav. Assault	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0
Liquor Law Arrests/ Tickets	0	0	0	0	0	0	0	0	0	0
Liquor Disciplinary	22	34	17	22	34	17	0	0	0	73
Drug Law Arrests/ Tickets	0	0	0	0	0	0	0	0	0	0
Drug Disciplinary	0	1	0	0	1	0	0	0	0	0
Illegal Weapons Arrests	0	0	0	0	0	0	0	0	0	0
Weapons Disciplinary	0	0	1	0	0	1	0	0	0	1
Hate Crimes— Race	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Gender	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Gender Identity	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Religion	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Sexual Orientation	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Ethnicity	0	0	0	0	0	0	0	0	0	0

MCC OFFENSE	CAMPUS			RESIDENTIAL			PUBLIC			3 YEAR TOTAL
	2022	2023	2024	2022	2023	2024	2022	2023	2024	(campus + public)
Hate Crimes— National Origin	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Disability	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Murder/Mansl.	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Rape	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Fondling	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Incest	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Statutory Rape	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Robbery	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Aggrav. Assault	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Burglary	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Motor Vehicle	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Arson	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Simple Assault	0	0	0	0	0	0	0	0	0	0
Larceny—theft	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Intimidation	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Destruct. Damage	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0
Totals MCC	22	36	17	22	36	17	0	0	0	75

ECC OFFENSE	CAMPUS			RESIDENTIAL			PUBLIC			3 YEAR TOTAL (campus + public)
	2022	2023	2024	2022	2023	2024	2022	2023	2024	
Murder, Manslaughter	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0
Rape	1	1	0	1	1	0	0	0	0	2
Fondling	1	1	0	1	1	0	0	0	0	2
Incest	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	
Burglary	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0
Liquor Disciplinary	5	16	0	5	16	0	0	0	0	21
Drug Law Arrests	0	0	0	0	0	0	0	0	0	0
Drug Disciplinary	80	3	0	80	3	0	0	0	0	11
Illegal Weapons Arrests	0	0	0	0	0	0	0	0	0	0
Weapons Disciplinary	1	0	1	1	0	1	0	0	0	2
Hate Crimes—Race	0	0	0	0	0	0	0	0	0	0
Hate Crimes—Gender	0	0	0	0	0	0	0	0	0	0
Hate Crimes—Gender Identity	0	0	0	0	0	0	0	0	0	0
Hate Crimes—Religion	0	0	0	0	0	0	0	0	0	0
Hate Crimes—Sex. Orientation	0	0	0	0	0	0	0	0	0	0

ECC OFFENSE	CAMPUS			RESIDENTIAL			PUBLIC			3 YEAR TOTAL (campus + public)
	2022	2023	2024	2022	2023	2024	2022	2023	2024	
Hate Crimes— Ethnicity	0	0	0	0	0	0	0	0	0	0
Hate Crimes— National Origin	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Disability	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Murder/Mansl.	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Rape	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Fondling	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Incest	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Statutory Rape	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Robbery	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Aggravated Assault	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Burglary	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Motor Vehicle	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Arson	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Simple Assault	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Larceny/Theft	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Intimidation	0	0	0	0	0	0	0	0	0	0
Hate Crimes— Destruct. Damage	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0

ECC OFFENSE	CAMPUS			RESIDENTIAL			PUBLIC			3 YEAR TOTAL
	2022	2023	2024	2022	2023	2024	2022	2023	2024	(campus + public)
Stalking	0	0	0	0	0	0	0	0	0	0
Totals ECC	16	21	1	16	21	1	0	0	0	38

Campus Fire Safety Annual Compliance Report

The Higher Education Opportunity Act (HEOA) became Public Law 110–315 in August 2008, requiring all institutions of higher education that provide residential housing facilities for students to develop an annual fire safety report. Contents of this report reflect the requirements outlined in HEOA, which are included in the Iowa Valley Community College District campus fire safety program.

Program Objectives

It is the policy of Iowa Valley Community College District to endeavor through astute observation and established industry practices to promote safe environmental conditions for visitors, staff, faculty, and students that are free from foreseeable fire hazards. The primary objective of the campus fire safety program is to recognize hazardous conditions and take appropriate action before such conditions result in a fire emergency.

The goal is accomplished by:

- Conducting periodic review and update of fire prevention policies.
- Conducting fire drills in our housing facilities.
- Promote fire safety awareness by conducting training programs on fire prevention.
- Inspecting, testing, and maintaining fire protection systems.

Fire Prevention Policies & Procedures

Several fire prevention policies and procedures have been developed and implemented in an effort to complement the program objectives. Iowa Valley houses students in three housing facilities on the Marshalltown Community College campus and four housing facilities on the Ellsworth Community College campus.

A Summary of Fire Prevention Policies & Procedures

Open Flames – Due to fire safety concerns, all candles are prohibited in housing facilities. Open flames, burning incense and smoking are prohibited.

Overloading Outlets – Overloading outlets is dangerous. The circuit strains when it feeds the extra plugs that in turn cause conductors, plugs and receptacles to overheat. This may lead to melting wires and could start a fire.

Fuel and Fuel Powered Equipment – Fuel powered equipment is prohibited in housing facilities. This includes the storage of generators, mopeds, and motorcycles. Bottles of gas and flammable fuels are strictly prohibited.

Holiday Decorations – Christmas trees are strictly prohibited as they are a fire hazard.

Grills – Electric, gas, smokers or charcoal grills are not allowed in on-campus housing. Residents found with grills will be subject to an administrative fee and disciplinary action.

Fire Safety Equipment – Residents' proper response to fire alarms is required. At the sound of a fire alarm, residents and their guests must evacuate the building. Individuals may re-enter the building only upon receiving permission from the housing staff. Tampering with smoke/heat detectors, fire extinguishers, emergency lights, sprinklers, valves, or any other fire safety equipment is expressly prohibited. Hanging items from sprinkler heads could cause floods and significant damage to personal and College property. Anyone involved in initiating a false alarm, inappropriately discharging a fire extinguisher, or tampering with any fire safety equipment will face severe disciplinary action.

Tobacco Policy

Iowa Valley Community College District is committed to providing a safe and healthy environment for its employees, students and visitors. In light of the Iowa Legislature's passage of The Smoke-Free Air Act 18 (H.F. 2212) and findings of the U.S. Surgeon General that use of tobacco is a contributing factor to significant health hazards; it is the intent of the IVCCD Board to establish a tobacco-free environment. Effective July 1, 2008, no consumption of tobacco is allowed on any College property, in any College facility, or at any College function. For the purpose of this policy, "tobacco" is defined to include any lit or unlit cigarette, cigar, pipe, clove cigarette, e-cigarette, other smoking products or any alternative smoking devices; and smokeless or spit tobacco, also known as dip, chew, snuff or snus, in any form.

Tobacco is prohibited in any College owned or operated buildings and residences, including offices, hallways, and foyers.

Tobacco is prohibited in vehicles owned or leased by the College.

Tobacco is prohibited in the following campus locations:

- Building entrances, operable windows, and fresh air intake.
- Gathering areas such as patios, gardens, and courtyards designated as a non-smoking areas.
- Outdoor events, activities, and assemblies.
- Outdoor eating events.
- Any vehicle located in any parking lot.

Fire Safety Education & Training Initiatives

Members of the Residence Life staff receive fire safety training prior to the start of every fall semester. Topics include a review of the fire prevention policies, weather safety, and emergency evacuation procedures. Fire drills are conducted each semester with the coordination of the Plant Services Department.

Fire Evacuation Procedures

A fire extinguisher is in each apartment as well as on each hallway in the ECC and MCC student housing units. It is the residents' responsibility to know where it is located and how to use it. In case the fire cannot be controlled by the fire extinguisher:

- Evacuate the building and immediately call 9-1-1.
- Notify Residence Life staff immediately.
- Notify residents in the neighboring units/rooms by knocking on doors on your way out of the building.
- Residents and their guests are required to evacuate the building when fire alarms sound.
- Residents and guests will not be allowed to re-enter the building until directed to do so by the Residence Life staff.

Mandatory Supervised Fire Drills

MCC and ECC's Residence Life Department conducts two mandatory fire drills per calendar year. The fire evacuation drills are supervised by the Plant Services Department. The fire evacuation drills for the MCC and ECC housing units are conducted by activating each individual fire alarm system in housing facility.

Fire Safety Policies

Iowa Valley's fire safety regulations are intended to prevent injuries to members of the College community and physical damage to facilities. Rooms are inspected periodically, at random times, to assure compliance with College regulations. Because of the seriousness of the regulations that cover fire safety, IVCCD takes disciplinary action on the first offense. Such actions may include the imposition of a fine by the Residence Life Department. The College has the right, moreover, to require students who violate these safety rules to vacate their accommodations with no financial credit for the remainder of the semester.

Fire Evacuation

Fire evacuation practices will be held once per semester. All residents must vacate the building upon hearing the alarm, and not re-enter until an ALL CLEAR is given by staff. Failure to cooperate in evacuation of the building is a violation of state law, and violators may be prosecuted and/or fined. If a fire alarm sounds, it is critically important for evacuation to occur quickly and safely. Your safety is of the utmost importance to the Residence staff. As a residential student, you are a member of a community that truly cares for your well-being. During a fire situation, it is important to stay calm and exit the building in an orderly fashion. It is essential that you evacuate the building and relocate in the parking lots away from the building.

On-Campus Student Housing Fire Safety Systems

IVCCD has a total of seven on-campus student housing facilities. They are equipped with fire detection systems, including smoke detectors, pull box stations, fire sprinklers, and fire extinguishers in hallways. The fire safety systems report to Plant Services.

Plans for Future Improvements in Fire Safety:

Iowa Valley continues to evaluate the fire protection system in residential facilities to ensure the safety of our students, employees, and facilities. Upgrades to the system occur through replacements or building renovations. Current planning and education include:

- Collaboration with our campus safety committees and local Fire Departments to review and enhance all fire safety policies and procedures.
- Annual facilities inspection and review with local fire marshal.
- Review best practices to improve fire safety awareness and training programs.
- Continue to examine which halls need upgraded equipment and fire safety technology during Housing Master Facilities planning.

IVCCD Fire Safety Statistics (2024 data) – MCC and ECC

Housing Year	MCC			ECC		
	2022	2023	2024	2022	2023	2024
Number of Fires	0	0	0	0	0	0
Cause of Fire	--	--	--			
Number of Injuries	0	0	0	0	0	0
Number of Deaths	0	0	0	0	0	0
Property Damage	\$0	\$0	\$0	\$0	\$0	\$0

Reporting fires on-campus (for inclusion in annual statistics)

If a fire event occurs on-campus, it should be reported to the following areas (to ensure follow-up and inclusion in the annual Fire Safety Statistics):

Dean of Students

MCC 641-844-5743 or Room 115

ECC 641-648-8519 or Kruse Main Room 016

Grinnell 641-269-2202 or Room 102 (Stop at front desk for help)