



## **Board Policy 241: Secretary**

Board of Directors

The Secretary of the Board will have the responsibilities as outlined in Iowa Code 260C, 279, and 291 and perform such other duties from time to time as may be required by the Board of Directors, President of the Board, or by law.

Date of Review: May 8, 2024

Date of Revision: June 14, 2023

Date of Adoption: February 21, 1977

Legal Reference

Iowa Code 260C, 279, 291

Related Administrative Rules and Regulations

None

Revision History

March 4, 2020; March 18, 2017; March 12, 2014; May 14, 2008; November 10, 1999;  
September 9, 1992