



IVCCD Board of Directors Meeting

Iowa Valley Community College District

Wednesday, May 13, 2026 at 4:00 PM

Business & Community Solutions Room 612/614,

3700 South Center Street, Marshalltown, IA, 50158

Meeting Details: <https://iavalley.zoom.us/j/95512332297>,

Phone: 312-626-6799

Meeting ID: 955 1233 2297

Passcode: None

3:30 - 4:00 PM — School Board Recognition Reception

MISSION STATEMENT - Iowa Valley Community College District is committed to providing quality learning experiences, ensuring student success, and partnering to address diverse community needs in an inclusive and respectful environment.

TENTATIVE AGENDA

1. Call to Order

1.1. Additions/Deletions to the Agenda

1.2. Approval of the Agenda

BOARD ACTION: _____

2. Correspondence and/or Visitors

2.1. Introduction of and Comments from Representatives to the Board

2.2. Public Comment

2.3. Recognitions

None.

2.4. Introduction of New Employees

None.

3. Strategic Presentation

Presenter: Mike Mosher

CIO Mike Mosher will be presenting on the District's cybersecurity posture, including an overview of the evolving threat landscape, findings from the recent internal penetration test, and steps being taken to strengthen defenses.

CONSENT AGENDA

4. President's Comments Regarding the Consent Agenda

Presenter: Dr. Anne Howsare Boyens

5. Consent Agenda Action Items

5.1. Approval of Minutes

The minutes of the April 8, 2026 meeting are attached.

5.2. Personnel Report

Presenter: Annette Hughlette

The Personnel Report for the month of May is attached.

5.3. Approval of Bills as Audited by the Finance Committee

5.4. Review and Approval of Board Policies

The Board Policy Review Committee has reviewed the following Board Policies and Procedures. The Board Policies are presented for approval and the Guidelines are presented as information only.

- *BP 600, BP601, BP602, BP610, BP611, BP615, BP616, BP630, BP640, BP641, BP642, Board Procedure 600.1, Board Procedure 500.2*

The Board Policies and Procedures are attached.

5.5. Acceptance of Gifts and Grants

None.

5.6. Approval of Dale & Marilyn Howard Family Activity Center Name Change

Presenter: Dr. Barb Klein

The Dale Howard Family Activity Center opened in August of 2009 on the Ellsworth Community College campus. The Howard family has been a long-time supporter and partner of ECC. Recently they requested that the name be updated to the Dale and Marilyn Howard Family Activity Center. The Howard family has graciously agreed to fund the change in lettering and the addition of lighting behind the letters.

5.7. Approval of Waiver for Legal Representation Regarding 28E Agreements

Presenter: Dr. Anne Howsare Boyens

We are seeking approval of a legal waiver to allow Ahlers Law firm to represent IVCCD, Grinnell School District and Montezuma School District to facilitate 28E agreements. These 28E agreements will allow these school districts, as well as BGM School District, and IVCCD to hire a shared welding faculty member for AY27.

5.8. Approval of ECC and MCC Academic Year 2026-2027 College Catalog

The Academic Year 2026-2027 College Catalog for Iowa Valley Community College District is located on the IVCCD website at <https://collegecatalog.iavalley.edu/> The IVCCD Curriculum Annual Report explains actions by the Curriculum Committee reflected in the catalog and is attached.

6. Consent Agenda Information Items

6.1. Meeting Reports

6.1.1. Ellsworth College Board of Trustees

Presenter: Dr. Anne Howsare Boyens and Dr. Barb Klein

No March meeting.

6.1.2. IACCT & IACCP Meetings

Presenter: Board President Hofer and Dr. Anne Howsare Boyens

The Trustees will meet for a retreat May 18-19, and the Presidents will meet for a retreat May 19-21.

6.1.3. Upcoming Meetings and Events

- *May 15, 2026 - Ellsworth Community College Graduation, 2 p.m. and Marshalltown Community College Graduation, 7 p.m.*
- *June 10, 2026 - Regular Board Meeting at 4:00 p.m. in Marshalltown*
- *July 7, 2026 - Summer Trustees Conference Golf Outing at 1:00 p.m. at Wandering Creek*
- *July 7, 2026 - Summer Trustees Conference Opening Reception from 6:00 p.m. to 7:30 p.m. at The Tremont*
- *July 8-9, 2026 - Summer Trustees Conference at Marshalltown Community College*
- *July 22, 2026 - Regular Board Meeting at 4:00 p.m. via Zoom*
- *August 12, 2026 - Regular Board Meeting at 4:00 p.m. in Marshalltown*

Approval of the Consent Agenda

BOARD ACTION: _____

REGULAR AGENDA

7. Action Items

7.1. Approval of Resolution Instituting Proceeding to Take Additional Action For Issuance of Certificates

Presenters: Jacque Goodman, Neysa Hartzler

We are requesting approval of Approval of a Resolution Instituting Proceeding to Take Additional Action For Issuance of Certificates.

BOARD ACTION: _____

7.2. Approval of Resolution Directing the Sale and Delivery of \$790,000 Industrial New Jobs Training Certificates

Presenters: Jacque Goodman, Neysa Hartzler

We are requesting approval of Resolution Directing the Sale and Delivery of \$790,000 Industrial New Jobs Training Certificates.

BOARD ACTION: _____

7.3. Approval of Resolution Authorizing the Issuance of \$790,000 Industrial New Jobs Training Certificates, Series 2026-1; Providing for Security of Such Certificates; Approval of Continuing Disclosure Certificates; Approval of Continuing Disclosure of Certs

Presenters: Jacque Goodman, Neysa Hartzler

We are requesting approval of a Resolution Authorizing the Issuance of \$790,000 Industrial New Jobs Training Certificates, Series 2026-1 and Providing for Security of Such Certificates for the Purpose of Carrying out an Industrial New Jobs Training Program Project Designated as the 2026-1 Multiple Project and Approval of Continuing Disclosure Certificates.

BOARD ACTION: _____

7.4. Approval of 260F Iowa Jobs Training Agreement with Image First of Iowa, Inc. - \$20,125

Presenter: Val Ruff

We are requesting approval of a 260F Iowa Jobs Training Agreement with Image First of Iowa, Inc. dba as Latitude Signage + Design (previously ASI Signs) in Grinnell, IA. ASI has been in business for over 30 years and was founded in 1985 by owners Tom and Dianne Latimer. The company has grown from 2 employees at startup to 215 employees today across six states. ASI recently rebranded as Latitude Signage + Design and operates more than 65,000 square feet of manufacturing space under Image First of Iowa, Inc., successfully supporting numerous multi-location projects. The company is guided by a formal board of advisors and is privately held by local shareholders. In April 2025, ASI acquired two sign companies based in Minnesota that operate in similar market segments, doubling both sales

revenue and employee base while opening additional markets. Training supported under this agreement will include AI training, leadership development for succession planning, 3M wall, window, and graphics training, and safety training. This will be the 11th project for Image First of Iowa. The contract is attached.

BOARD ACTION: _____

7.5. Approval of 260F Iowa Jobs Training Agreement with Fisher Controls International - \$20,125

Presenter: Val Ruff

We are requesting approval of a 260F Iowa Jobs Training Agreement with Fisher Controls International Inc. in Marshalltown IA. Fisher Controls International Inc. has been a part of the Marshalltown community for 143 years and is a manufacturer of control valve assemblies used by companies globally. Training supported under this agreement provides Control Valve Maintenance Training for Engineers and Maintenance Engineers in the field. This will be project #20 for Fisher Controls International. The contract is attached.

BOARD ACTION: _____

7.6. Approval of 260F Iowa Jobs Training Agreement with Colewell Automation LLC - \$20,125

Presenter: Val Ruff

We are requesting approval of a 260F Iowa Jobs Training Agreement with Colewell Automation LLC in Montezuma, Iowa. Colewell Automation was founded by Dustin Stowell and Steven Coleman, who have over 30 years of combined experience in the robotics and automation industry. Both founders have extensive hands-on experience and expertise in designing and building robotic automation systems, enabling the company to develop practical, production-ready solutions. Colewell has grown from 4 to 14 employees over the past 4 years. Colewell Automation is a FANUC Authorized Systems Integrator providing turn-key automation systems, robot programming, project management, and manufacturing process design. The company serves manufacturing, automotive, plastics, and metal fabrication, industries throughout the Midwest and nationwide. Training supported under this agreement includes leadership training, FANUC robotics training, welding and PLC programming. This will be the 2nd project with Colewell Automation LLC. The contract is attached.

BOARD ACTION: _____

7.7. Approval of Resignation & Release

Presenter: Annette Hughlette

We are requesting approval of a resignation and release agreement. [Confidential Attachment](#).

BOARD ACTION: _____

7.8. Approval of Shive-Hattery agreement for MCC Student Housing - \$77,700

Presenters: Dr. Matt Schmit, Dr. Anne Howsare Boyens

We are requesting approval of an amendment to the Shive-Hattery agreement revises the scope of the IVCCD MCC Student Housing Phase 1 project due to a change in site location and a shift to an owner-led, self-procured construction model. The amendment replaces prior agreements and focuses Shive-Hattery’s role on site design, utilities, stormwater management, and structural foundations, with building design and construction to be managed by IVCCD. The amendment increases the total contract by \$77,700, applies a \$13,500 credit from unused prior scope, and brings the total project design services cost to approximately \$124,200, plus any optional construction administration expenses.

BOARD ACTION: _____

7.9. Approval to Set the Date for a Public Hearing on the Plans, Specifications, Form of Contract and Estimated Cost for the IVCCD-MCC Student Housing Phase 1 Site Design

Presenter: Dr. Matt Schmit

We are requesting approval to set the date for a public hearing on the Plans, Specifications, Form of Contract, and Estimated Cost for the IVCCD-MCC Student Housing Phase 1 Site Design at 4 p.m. on June 10, 2026 at the IVCCD District Services Board Room, 3200 S. Center Street, Marshalltown, IA 50158. The Notice of Hearing is attached.

BOARD ACTION: _____

7.10. Approval of IVCCD Housing Rates for 2026-2027

Presenter: Dr. Barb Klein, Dr. Matt Schmit

We are requesting approval for housing changes for the 2026-2027 academic year with occupancy dates being August 31, 2026, to May 14, 2027.

- *Thompson Hall at ECC: \$4,240 annual rate per double room (\$180 increase); \$5,620 annual rate per single room (\$320 increase).*
- *Lloyd Hall at ECC: \$5,100 annual rate per double room (\$205 increase); \$6,500 annual rate per single room (\$375 increase).*
- *North, East, & South Halls at MCC: \$5,550 annual rate per double room (\$250 increase); \$7,310 annual rate per single room (\$410 increase); \$4,550 annual rate per triple room (\$150 increase).*
- *College Apartments at ECC: \$5,550 annual rate per double room (\$250 increase); \$7,310 annual rate per single room (\$410 increase).*
- *College Suites at ECC: \$6,100 annual rate per double room (\$285 increase); \$7,380 annual rate per single room (\$430 increase).*

BOARD ACTION: _____

7.11. Approval of IVCCD Meal Plan Charges for 2026-2027

Presenter: Dr. Barb Klein, Dr. Matt Schmit

We are requesting approval of meal plan charges for the 2026-2027 academic year. Students living on campus will pay a common meal plan rate across the District of \$2,900 per year. This represents a 5.45% increase and provides 19 meals per week (Monday - Friday, breakfast, lunch, and dinner and Saturday - Sunday, brunch and dinner).

BOARD ACTION: _____

7.12. Approval of 2025-2030 Master Agreement between the Board of Directors of Iowa Valley Community College District (Merged Area VI) and the Iowa Valley Community College Education Association/ISEA

Presenter: Annette Hughlette

We are requesting approval of the 2025-2030 Master Agreement between the Board of Directors of Iowa Valley Community College District (Merged Area VI) and the Iowa Valley Community College Education Association/ISEA. The Master Agreement is attached.

BOARD ACTION: _____

7.13. Approval of Salary Increase for All Regular Full-Time and Part-Time Benefit Eligible Non-Faculty Employees for 2026-2027

Presenter: Annette Hughlette

We are requesting approval of a 1.5% increase for all regular full-time and part-time benefit eligible non-faculty employees for 2026-2027. Guideline for Board Policy 411A- IVCCD Exempt (Salaried) Positions Classifications 2026-2027 and Guideline for Board Policy 411B- IVCCD Non-Exempt (Hourly) Position Classifications 2026-2027 are attached.

BOARD ACTION: _____

8. Information Items

8.1. Monthly Financial Statements

Presenter: Amanda Bloomquist

The March 2026 narrative summary, statement of revenue over expenses, and investment report are attached.

8.2. Board President's Report

Presenter: Board President Joanna Hofer

8.3. Board Director's Reports

8.4. President's Reports

Presenter: Dr. Anne Howsare Boyens

8.5. Board Secretary's Report

Presenter: Board Secretary Abigail Casey

9. Adjournment

PLEASE CONTACT ABIGAIL CASEY AT 641-844-5522 IF THERE ARE ACCOMMODATIONS NEEDED IN ORDER FOR THE MEETING TO BE ACCESSIBLE FOR YOUR PARTICIPATION.



Notice of Nondiscrimination

Iowa Valley Community College District does not discriminate in its programs, activities, or employment on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, creed, religion, actual or potential family, parental or marital status, or other protected classes. If you have questions or complaints related to compliance with this policy, please contact the District Equity Coordinator, 3702 S. Center Street, Marshalltown, IA 50158, 641-844-5523, Equity@iavalley.edu.