



## **IVCCD Board of Directors Meeting Minutes**

Iowa Valley Community College District  
Wednesday, October 8, 2025, at 4:00 PM  
Business & Community Solutions, Room 608/610  
3702 South Center Street, Marshalltown, IA 50158

### **Attendance:**

Members Present: Chris Brodin, Amber Danielson (remote), Joanna Hofer, Larry Johnson (remote), Deb Jones, Clark Lawler (remote), Paul Pohlson

Also in attendance were President Dr. Anne Howsare Boyens, Board Secretary Abigail Casey, and other college personnel.

### **Call to Order:**

Board President Hofer called the regular session of the Iowa Valley Community College District Board of Directors to order at 4:00 p.m. on Wednesday, October 9, 2025, Business & Community Solutions, Room 608/610 3702 South Center Street, Marshalltown, IA 50158.

### **Additions/Deletions to the Agenda:**

None.

### **Approval of the Agenda:**

Director Brodin moved approval of the agenda. Motion seconded by Director Pohlson. Motion carried unanimously.

### **Introduction of and Comments from Representatives to the Board:**

BCS Representative Mary Jane Bethel, ECC Representative Joerg Rochlitzer, MCC Representative Danielle Kness, and IVG Representative Ashtyn Beek and all shared activities about their units.

### **Recognitions:**

Dr. Barb Klein recognized ECC Faculty for their efforts in hosting 10 social work graduates and their professor, Dr. Philipp Seitz, from DHSN Breitenbrunn in Germany. Faculty members, Joerg Rochlitzer, Bethany Starkweather, and Wendy Valentine, did an outstanding job of coordinating a busy week that involved time in the classroom, activities on campus and in our community, as well as some sightseeing in Iowa. ECC students are scheduled to travel to Germany in November.

### **Introduction of New Employees:**

Dr. Matt Schmit introduced new employee Mia Barajas, MCC MEP Coordinator.

### **Strategic Presentation - MCC Spotlight**

Dr. Matt Schmit, Angie Redmond, MaryAnne Nickle and Ashtyn Beek presented on the Marshalltown Community College Enrollment Strategy, outlining MCC's focused approach to

enrollment growth for Fall 2025 and beyond. Key strategies include targeted recruitment and retention efforts, expansion of academic offerings such as evening nursing and online programs, and strengthening partnerships with high schools, employers, and community organizations. The college has seen notable successes, including a 10.24% overall enrollment increase, significant gains in full-time and face-to-face students, and rising new student numbers. Initiatives like concurrent enrollment, CTE outreach, and Grinnell campus engagement have contributed to these results. Looking ahead, MCC plans sustainable growth through new academic programs aligned with workforce needs, enhanced athletics and campus life, and deeper community and industry collaborations to create clear educational and career pathways.

### **CONSENT AGENDA:**

#### **President's Comments Regarding the Consent Agenda:**

Dr. Anne Howsare Boyens noted the recently launched Board Policy Project that aims to streamline IVCCD's policy structure by reducing the total number of Board Policies and transitioning many of them into shorter policies accompanied by corresponding procedures (formerly known as guidelines). This shift is informed by legal counsel, peer institution research, and input from the Board Policy Subcommittee.

#### **Approval of the Consent Agenda:**

##### **Motion:**

Director Lawler moved approval of the Consent Agenda Items: Item 5.1 - Approval of Minutes; Item 5.2 Personnel Report; Item 5.3 - Approval of Bills as Audited by the Finance Committee; Item 5.4 - Review and Approval of Board Policies, Item 6.2 ECC Snow Removal Quote, and Item 6.3 MCC Dorm Roof Quote. Motion seconded by Director Jones. Motion carried unanimously.

### **REGULAR AGENDA**

#### **Action Items**

#### **Approval of IVCCD Voluntary Retirement Plan Applications**

Dr. Anne Howsare Boyens presented two IVCCD Voluntary Retirement Plan Applications for approval and also noted the November 4 deadline for this fiscal year's applications.

##### **Motion:**

Director Johnson moved approval of the Voluntary Retirement Plan Applications. Motion seconded by Director Danielson. Motion carried unanimously.

#### **Approval to Set the Date for the Public Hearing on the Plans, Specifications, Form of Contract, and Estimated Cost for the MCC Trades Building Project**

Dr. Matt Schmit requested approval to set the date for a public hearing on the Plans, Specifications, Form of Contract, and Estimated Cost for the IVCCD Marshalltown Community College Trades Building project for 4 p.m. November 12 at Ellsworth Community College, Hamilton Campus, Room 110, 705 Ellsworth Avenue, Iowa Falls, IA 50126. Board President Hofer noted the website on the notice of public hearing would be updated prior to publication.

**Motion:**

Director Brodin moved approval to Set the Date for the Public Hearing on the Plans, Specifications, Form of Contract, and Estimated Cost for the MCC Trades Building Project. Motion seconded by Director Danielson. Motion carried unanimously.

**First Reading of Board Policy 234**

The first reading of Board Policy 234, Board of Directors Code of Conduct, was held. The second and final reading will appear on the Nov. 12, 2025, Board agenda.

**First Reading of Board Policy 420**

The first reading of Board Policy 420, Artificial Intelligence, was held. The second and final reading will appear on the Nov. 12, 2025, Board agenda.

**Board President's Report**

President Hofer shared that she watched the employee teleconference Dr. Howsare Boyens had held and noted that Zoom Phones had been discussed at a conference and she was glad IVCCD is utilizing the technology. She also said Community Colleges for Iowa will distribute Legislative Priorities for the upcoming session in this week's newsletter. IPIB released more dates for open meeting and open records laws for elected officials and President Hofer will attend in November.

**Board Director's Reports**

Director Jones reported that she and her husband attended the Ellsworth Foundation Gala and enjoyed a great evening. Director Johnson, who also attended with his wife, echoed those sentiments and shared about an encouraging conversation with an Ellsworth student. Director Johnson also noted that Neysa Hartzler with Business & Community Solutions made a presentation to the local economic development board and did a nice job. Director Pohlson shared a story about a Grinnell graduate who is doing well.

**President's Reports**

Dr. Howsare Boyens also commented on the Gala, stating that Mike Mosher and his wife attended for the first time, and it was a great evening. RN pass rates will be released in January on the heels of 100% pass rate for Iowa Valley's LPN students. She also said that the district's attrition rate for this program was just 7% while the national rate is 20%. The Elevate Iowa Manufacturing Tour kicked off in Marshalltown and made a stop at MCC where Lt. Gov. Chris Cournoyer made a short speech. Details of the November Board Retreat will be forthcoming as are plans for legislative visits.

**Board Secretary's Report**

Board Secretary Casey informed board members who are attending the ACCT Leadership Congress in New Orleans that registration, hotel, and flight information is available in the OnBoard Resources folder. She noted that more Voluntary Retirement Plan Applications are expected at the November meeting. She is available ahead of the meeting to help any board members with questions about accessing the Confidential folder in OnBoard as they prepare for the meeting.

**Adjournment**

The Board meeting adjourned at 5:08 p.m.



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Joanna Hofer, Board President



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Abigail Casey, Board Secretary

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Date